

***Liberty Academy Charter School***  
**7th-12th Grade Discipline Policy**  
**(Divided into 6 Categories)**

Students at Liberty Academy Charter School are expected to act as examples and leaders in all settings. This includes making choices in accordance to the discipline policy, taking responsibility for their actions, and making sure these choices and actions do not infringe on the rights and freedoms of others. We see future leaders in our students and desire that experiences, programs, and opportunities provided at Liberty Academy will assist parents in helping young people learn skills and develop habits of interacting respectfully and sensitively with peers and adults - healthy skills which will serve them faithfully for life.

**1. Mandatory Expulsion:** Administrator Suspends and Board Expels. Mandatory Expulsion will occur for the following:

- Carrying, bringing, using, or possessing a **deadly weapon** without authorization. A deadly weapon includes, but is not limited to, a firearm, loaded or unloaded; knife; bludgeon; or any other weapon or instrument which in the manner used or intended to be used, is capable of causing death or serious bodily injury. Also the possession, control, or actual or threatened use of a real weapon, explosive, or noxious or flammable material. A facsimile weapon will also be treated in the same manner, and the student goes before the board.
- The sale, exchange, distribution, or gift of **drugs or controlled substances**, as defined by state law, including anabolic steroids and prescription drugs, as defined in section 58-37b-2 of Utah Code, or drug paraphernalia, as defined in section 58-37a-3 of Utah Code
- The commission of an act which, if committed by an adult, would be **robbery or assault**, as defined by law.
- Use or possession of **tobacco, drugs or alcohol**. Students who are in possession of alcoholic beverages, as defined in section 32A-1-105 of Utah Code. Students who come to school intoxicated.
- Future enrollment of above-mentioned students, or any students who are expelled, will be determined at the discretion of the Board of Trustees, per Utah Code 53A-11-904.

**2. Minor Discipline** - Teacher records 3 offenses, then refers to Administration. Administration allows 3 strikes. 4th strike (probation), 5th strike (suspension), 6th strike (referred to Board, which can expel).

- Disruption of class - anything that prevents others from learning.
- Lewd speech or gestures.
- Rough housing
- Swearing
- Public Display of affection (hugging, kissing, holding hands, sitting on laps, or inappropriate touching).
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**Procedure for Minor Discipline Category**

First Offense -

- Student is put on notice. Teacher/mentor records student behavior.

Second Offense -

- Student and parent are notified of the second offense. Teacher/mentor records student behavior.

Third Offense -

- Student and parent are notified of the third offense. Teacher/mentor records student behavior.

Fourth Offense -

- 1st Strike. Student sent immediately to administrator's office.
- Student is placed on probation- (Student is flagged, watched, warned) (students with IEPs or 504s will be treated accordingly)

Fifth Offense -

- 2nd Strike. Student sent immediately to administrator's office.
- Student is suspended (with Directors approval).

Sixth Offense -

- 3rd Strike. Student sent immediately of administrator's office.
- Student is expelled (with LA School Board approval).

**3. Major Discipline** - Administration allows 3 strikes. 4th strike (probation); 5th strike (suspension); 6th strike (referred to Board, which can expel).

**Students will be sent to the Administrator's office immediately for the following:**

- Harassment (physical, sexual, verbal)
- R-rated swearing (f-word), comments, speech or lewd gestures
- Truancy (cutting classes, after 8 )
- Stealing
- Plagerism
- Hazing (ie-in student clubs)
- Irreparable vandalism or destruction of property
- Possession of , or use of computers for pornography
- Extortion
- Threats or any form of intimidation (bullying)
- Fighting,
- Physical harm to self or others

#### **Procedure for Major Discipline Category**

First Offense - 1st strike. Student is placed on probation and their parent called (students with IEPs or 504s will be treated accordingly).

Second Offense - 2nd strike. Second time to administrator; student is suspended (with Director's approval).

Third Offense - 3rd strike. Third time to administrator; student is expelled (with LA School Board approval).

#### **4. Class Tardy**

First Offense -

- Student is put on notice.  
Teacher/mentor records student behavior.

Second Offense -

- Student and parent are notified.  
Teacher/mentor records student behavior.

Third Offense -

- Student and parent are notified  
Teacher/mentor records student behavior.

Fourth Offense -

- 1st Strike. Student sent immediately to administrator's office.
- Student has the option to buy down one tardy by paying \$5, or take the 1st strike. If student gets another 4th tardy after buying down one already, they must take the strike.

Fifth Offense -

- 2nd Strike. Student sent immediately to administrator's office.
- Student is suspended (with Directors approval).

Sixth Offense -

- 3rd Strike. Student sent immediately of administrator's office.
- Student is expelled (with LA School Board approval).

**5. Media Category** - Possession or use of cell phones, I-pods, tape or CD players, MP3, radio, electronic games or any other electronic media. These MAY NOT be used during school hours (8am-3:15pm).

First Offense -

Item is confiscated and given to office until the end of the day. Student are written up in the office, and they can pick up item there at end of day. Parent is notified by ticket given to student when they are written up. (Student is responsible to give the parent the ticket).

Second Offense-

- Item is confiscated and given to office until the end of the day. Parent picks up item at end of day. Office will have form for parents and student to sign stating that if the item is confiscated again and brought to the office, LA will keep item until end of term.

Third Offense -

- Item is confiscated and brought to the office. We will label it and keep safe until end of term.

Fourth Offense -

- 1st Strike. Item is confiscated, and office will label and keep until end of year. Student is placed on probation (students with IEPs or 504s will be treated accordingly)

Fifth Offense -

- 2nd Strike. Item is confiscated, and office will label and keep until end of year. Student is suspended (with Director's approval).

Sixth Offense -

- 3rd Strike. Item is confiscated, and office will label and keep until end of year. Student is expelled (with LA School Board approval).

## **6. Dress Code Discipline for all Grades –**

First Offense - Student is sent to office, and infraction is recorded; ticket is sent home, and dress violation must be fixed.

Second Offense - Student is sent to office, and infraction is recorded; ticket is sent home, and dress violation must be fixed.

Third Offense - Student is sent to office, and infraction is recorded; ticket sent home, and dress violation must be fixed. Parent is notified by phone, or letter is sent home.

Fourth Offense - 1st Strike. Student is sent to administrator's office, and infraction is recorded; ticket is sent home and dress code violation must be fixed. Parent is notified by phone, or letter sent home. Student is put on probation.

Fifth Offense - 2nd Strike. Student is sent to administrator's office, and infraction is recorded; ticket is sent home, and dress code violation must be fixed. Parent is notified, and student is suspended (with Director's approval).

Sixth Offense - 3rd Strike, Student is sent to administrator's office, and student behavior is recorded; ticket is sent home, and dress code violation must be fixed. Parent is notified, and student is expelled (with LA School Board approval).